



**MINUTES (SUBJECT TO AGREEMENT AT THE NEXT COUNCIL MEETING) of the Full Meeting of the Parish Council held on 8<sup>th</sup> February 2022 at 7.30pm.**

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**Councillors present:** Cllr Adrienne Wood (Chairman), Cllr Steve Lennon, Cllr Karen Licence, Cllr Rebecca Prince, Cllr John Workman.

**Also Present:** Borough Cllr Mike Dean  
17 members of the public  
Liz Dowie (Clerk) attended via Zoom.

Cllr Wood advised that she had received the sad news that Tim Winstanley had passed away in January. Tim was a Parish Councillor from 2013 to 2017 and the Parish Council sends condolences to his family and friends.

**1. To receive apologies.**

Apologies were received from Cllr Carli Burke, County Cllr David Gray and Borough Cllr Keja Berliner.

**2. To receive Declarations of Interest.**

Cllr Steve Lennon declared an interest in agenda item 7.1 Application 22/00058/FUL.

**3. To agree the minutes of the Council Meeting held on 11<sup>th</sup> January 2022.**

The minutes of the Parish Council meeting held on 11<sup>th</sup> January 2022 **were approved** unanimously and were signed by the Chairman.

**4. To receive reports from County and Borough Councillors.**

Cllr Dean answered questions previously submitted in writing in respect of agenda item 7.2 – Appeal against refusal of Planning Application 19/00986/FUL and answered additional questions raised at the meeting.

Cllr Dean was also asked what courses of action were available regarding the work which has been carried out at Newlands View which is adjacent to the Kayte Lane travellers' site.

**5. To receive reports from Parish Councillors and Clerk.**

Cllr Lennon reported that he had carried out the quarterly check of bank reconciliations and that all were in order.

Cllr Licence reported that permission had been granted to build 3 dwellings on land at the end of Desert Orchid Road. (Application 21/00005/FUL).

Cllr Wood read out the Clerk's report at the end of the meeting. The Clerk had reported as follows:

Gravel Pit Lane – GCC had confirmed that the narrow section of Gravel Pit Lane was not Highways land and any repairs would therefore be the responsibility of the landowner. It

was noted that that road surface had deteriorated due to delivery drivers using the route as a short cut.

Road Closure – Southam Lane/A435 – It would appear that GCC Legal Services had miscommunicated the details of the road closure. A full road closure had always been intended for 6-7 weeks and it was therefore expected that the route would re-open by the end of February.

Road closure – Lye Lane – The first section of Lye Lane will be closed from 15<sup>th</sup> – 17<sup>th</sup> February for carriageway patching works.

Bus shelter opposite GE Aviation – GCC had been in contact asking permission for the bus shelter to be moved and, in due course, replaced. The Clerk has confirmed that the Parish Council does not own this bus shelter.

Boundary Review – The consultation on the draft recommendations for the Tewkesbury Borough boundary review runs until 31<sup>st</sup> March. It has been recommended that the GE Aviation site becomes part of Bishops Cleeve parish and this will be considered at the March meeting.

Internal Audit – the audit has been scheduled for the last 2 weeks of April so that the Annual Return can be approved at the May meeting.

Stile opposite Ellenborough Park Hotel – discussions are continuing between the Cotswold Warden and the hotel management regarding the replacement of the stile with a kissing gate.

## 6. Public adjournment.

A resident advised that Tewkesbury Borough Council were still considering closing the Idsall Drive car park in Prestbury. The Clerk had previously approached the Prestbury Parish Clerk to advise that Southam residents shared the concerns of Prestbury residents that this might be closed, since it provided valuable parking for Southam residents when using their nearest shopping facilities. The Clerk will approach Prestbury Parish Council again. (Subsequent to the meeting it was established that Prestbury Parish Council had decided not to purchase the car park and the Borough Councillor for Prestbury had contacted the Executive Director for Finance, the Leader of the Council and the Cabinet Member for Finance requesting that they reconsider the option to sell the car park).

A resident advised that the lighting on the steps connecting Sunset Lane with the B4635 was very poor. The Clerk will pass this on to GCC.

## 7. Planning.

7.1 To consider the following planning applications::

21/01540/FUL – Land at Heather Chase, Cleeve Hill – Erection of dwelling, detached garage and associated works. **Objection – the loss of green space will be highly detrimental to the character and appearance of the AONB. The development itself would cause significant damage to existing trees and hedgerows, causing further damage to the AONB and harm to wildlife in the surrounding area. In addition, Ashleigh lane is unsuitable for access to the development, given the narrow width of the road and the fact that the development site lies just beyond a blind bend.**

22/00035/FUL – Hill Croft, Cleeve Hill – Erection of a first floor extension and internal reconfiguration of the ground floor. **No objection in principle but comments on the proposed design, which does not appear in keeping with the adjacent properties. A pitched roof would be more in keeping and more detail regarding the proposed cladding would be welcome to ensure that this is also in keeping with surrounding**

**area. Also, large windows at back of property would cause light pollution when viewed from the hill.**

22/00060/FUL – Grey Squirrels, Southam Lane, Southam – Erection of a single storey side and rear extension and two storey front extension. **No objection in principle but comment that careful consideration should be given to the materials to be used on the front elevation due to the increased expanse of brickwork and the impact of this on the overall look of the property.**

22/00068/FUL – Laurentides, Haymes Road, Cleeve Hill – Replacement of the existing carport with detached garage. Alterations to the house fenestration on west elevation only. **No objection.**

22/00058/FUL – Manor Farm, Southam Lane, Southam – Retrospective application for a farm diversification proposal involving the change of use of portal framed agricultural building for the storage of caravans and motorhomes. (Cllr Lennon had declared an interest and took no part in the discussion). **No objection to the application as described. However, it is noted that caravans and motorhomes are currently parked outside the agricultural building and the Parish Council would object if this practice were to continue.**

21/01481/FUL – Monk’s Moat, Southam Lane, Southam – conversion of existing outbuilding to provide ancillary bedroom. **No objection provided the additional accommodation is for the use of the homeowner rather than to provide standalone accommodation for letting purposes.**

**7.2** The appeal against refusal of Planning Application 19/00986/FUL was noted – Green Orchard, Kayte Lane – Change of use of land to use as residential gypsy caravan site, including the stationing of 4 caravans for residential purposes, of which no more than 2 shall be static caravans, retention and extension of hardstanding, retention of existing stable and utility buildings and boundary fencing.

The Clerk was asked to draft further comments which would be circulated to councillors before submission to the Planning Inspectorate.

**7.3** Other planning matters:

There were no other planning matters to report.

## **8. Waste Bins on Cleeve Common.**

A request had been received from Tewkesbury BC to replace one of the dog waste bins in the Quarry Car Park. However, these are not owned by the Parish Council and TBC will be advised accordingly. It was noted that the Cleeve Common Conservators will be fundraising shortly to replace all 3 bins and Cllr Licence will advise them at their next meeting that they might wish to submit a grant application to the Parish Council for part of the cost.

## **9. Finance.**

**9.1** The accounts and bank reconciliation as at 31<sup>st</sup> January 2022 (previously circulated) **were approved** by the Council.

**9.2.** Quarterly check of bank reconciliations covered under agenda item 5.

**9.3** Payments for February **were approved** by the Council: noticeboard £2,394.21, newsletter printing £147.00, hall hire Nov- Jan £60.00, Clerk’s salary £264.76, PAYE £66.20.

## **10. Date of Next Meeting**

The next meeting will be held on Tuesday 8<sup>th</sup> March 2022 at 7.30pm at Southam Village Hall.

The meeting closed at 8.07 pm