

## Bank reconciliation

Name of smaller authority: **SOUTHAM PARISH COUNCIL**

County area (local councils and parish meetings only): **GLOUCESTERSHIRE**

**Year ending 31 March 2021**

Prepared by Liz Dowie - Clerk / RFO

	£	£
<b>Balance per bank statements as at 31 March 2021:</b>		
Treasurers Account	8,190.85	
Business Bank Instant	6,040.51	
		14,231.36
Petty cash float (if applicable)		
Less: any unpresented cheques at 31 March 2021		
Cheque number 001506	60.00	
Cheque number 001510	64.80	
Cheque number 001511	40.00	
Cheque number 001512	51.60	
		(216.40)
Net balances as at 31 March 2021 (Box 8)		14,014.96

***The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:***

### **CASH BOOK:**

Opening Balance 1 April 2020 (prior year Box 8)	13,117.17
Add: Receipts – 1 April 2020 - 31 March 2021	12,493.99
Less: Payments – 1 April 2020 – 31 March 2021	(11,596.20)
Closing balance per cash book as at 31 March 2021	14,014.96
(must equal net balances above – Box 8)	