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M I N U T E S (subject to agreement at the next Council meeting) of a Meeting of the Parish Council held on 14th March 2023 at 7.30pm in Southam Village Hall.

Councillors Present: Cllr Adrienne Wood (Chair), Cllr Carli Burke, Cllr Rebecca Prince
Also Present: Clerk/RFO, 4 members of the public

61. To receive Apologies

Apologies were accepted from Cllr. Lennon and Cllr. Licence. Apologies were also received from Cllr. Gray and Cllr. Berliner

62. To receive Declarations of Interest.

There were no declarations of interest

63. To agree the Minutes of the Parish Council Meeting held on 14th February 2023.

The Minutes were agreed as a true record and were signed by the Chair

64. To receive and request reports from County and Borough Councillors.

Cllr Berliner updated the Council on the Kayte Lane site.

65. To receive and request reports from Parish Councillors

- Cllr Prince reported a well attended Gold Cup Café. One problem arose in that a pedestrian was hit by a car whilst walking up Southam Lane from the racecourse, due in part to the lack of pavement.

66. Matters Arising or interim reports (Progress Report)

Kayte Lane Planning Enforcement - pending

Graffiti on bund – Noverton – waiting for Environment Agency response

Damaged road name sign – Gravel Walk – TBC have advised they are without funds until April

MVAS application for funding submitted – awaiting GCC decision

Kissing Gate, Ratcliff Lawns – installed – **item closed**

Footpath Clearance New Road to Ratcliff Lawns – waiting for GCC action – **item closed**

67. Public adjournment

Members of the public may raise questions or comment on any item on the agenda. Any other issues should be raised in writing to the Clerk.

Resident raised concerns that Kayte Lane site planning application had been posted to Borough Council website in January but the Council had not been notified of a consultation. If the Borough refused to determine the application what would happen next?

Resident also complained about the poor workmanship of GCC contractor in repairing the surface of Kayte Lane and installing a manhole cover

68. Planning.

Consultations

23/00097/FUL Rear single storey extension. 4 Kayte Cottages , Kayte Lane, Bishops Cleeve

No objection

22/01133/FUL The Nest – updated drawings

Objection – The additional windows do not enhance the building which overall gives the appearance of a black barn uncharacteristic of the area. It is not a barn conversion and spoils the landscape on the approach to the AONB

69. Finance and Governance

1. To approve the accounts and bank reconciliation as at 28th February

The accounts were approved and the bank reconciliation was agreed at £1136.03 (current) £13320.69 (deposit)

2. To approve payments for March and renewal of Council Insurance on 1st May at £470.13

Payments were approved as follows:

Payments - March

HMRC	112.6
Administration	388.57
Office Expenses/Mileage	41.6
Mike Harris - laptop repair	34.99
Village Hall hire	80
	<u>657.76</u>

The Council agreed to renew the insurance at £470.13

3. Advertisement details for village maintenance person

The Council agreed to offer to known maintenance contractors in the first instance but then advertise in the village newsletter

4. Refreshments/setting up for APM

Clerk to purchase items/councillors to assist at the APM

5. Location of Jubilee Tree

GCC had let the Council down in that a definitive decision was not forthcoming, therefore the only option was to proceed with negotiations with the church

6. Discuss Council involvement in a Coronation event

The Parish Council had not been approached to assist with any events

7. Management of Council website

Clerk had circulated a list of communications and required Council to agree with the process. Cllr Prince offered to assist with this.

70. Date of Next Meeting.

11th April 2023 7pm Annual Parish Meeting followed by the ordinary business meeting