



.....
M I N U T E S (subject to agreement at the next Council meeting) of a Meeting of the Parish Council held on 10th January 2023 at 7.30pm at Southam Village Hall.

Councillors Present: Cllr Adrienne Wood (Chair), Cllr Karen Licence (Vice Chair), Cllr Carli Burke, Cllr Steve Lennon, Cllr Rebecca Prince

Also Present: Clerk/RFO, County Councillor David Gray, Borough Councillor Keja Berliner, 6 members of the public

**38. To receive Apologies
All Councillors were present**

**39. To receive Declarations of Interest.
There were no declarations**

**40. To agree the Minutes of the Parish Council Meeting held on 8th November 2022.
The Minutes were agreed as a true record**

41. To receive and request reports from County and Borough Councillors.
Cllr David Gray reported that the County Council has set its budget for 23-24 at £560,000,000 and £22 million of that is set aside for children's services. The increase is largely due to adult social care 2% and general services 2.9%. Council services will not be affected by increased costs due to use of reserves. He invited the parish council to apply to the Build Back Better fund for community projects.

42. To receive and request reports from Parish Councillors
Cllr Licence reported the disruption, noise, traffic chaos and dirt arising from the construction works at Wayward Lad Close. Two bollards have disappeared. The sinkhole is re-emerging.
Cllr Gray offered to assist.
Flytipping on the main B4632 and in Queenwood Grove is ongoing, and is being reported.
Cllr Wood reported that the village hall held a very jolly Christmas party for the children and is now preparing for film night and pub night.

43. Matters Arising or interim reports (Progress Report)
Kayte Lane Planning Enforcement – pending – Cllr Berliner reported that the site had not been cleared on the 22nd December and legal action now being taken.
Graffiti on bund – Noverton – waiting for Environment Agency response
Damaged road name sign – Gravel Walk – waiting for Borough Council action
MVAS application for funding submitted – a quotation for new solar powered Vehicle activated sign circulated
Jubilee Tree – application submitted, awaiting licence. The clerk has met with the Ellenborough Park Hotel who are keen to plant trees in their field, some will go alongside the footpath to Prestbury. 31 wild cherry trees have been requested from the County Council.
Kissing Gate, Ratcliff Lawns – waiting for GCC action

**44. Public adjournment
Members of the public may raise questions or comment on any item on the agenda. Any other issues should be raised in writing to the Clerk.**

During December residents were unable to access the B4632 from adjoining lanes. GCC advised that they no longer supply grit piles by the roadside – Council agreed to make an audit of current salt bins and decide whether additional ones are required.

A resident complained about the blocked footpath from New Road to the top of Ratcliff Lawns. Having ascertained the landowner the Clerk would report again.

A resident mentioned that the whole of Cornwall has adopted a 20mph limit.

A resident complained that the Borough Council website was not showing the planning application for Wayward Lad close and a planning notice had never been displayed. Clerk to action.

45. Planning.

Consultations

22/01133/FUL Variation of Condition 2 (approved plans), Condition 4 (floor levels), Condition 6 (materials) and Condition 7 (boundary treatments) to allow for amendments and minor alterations to the dwelling approved under planning application 20/00945/FUL. The Nest , Southam Lane – Ratify the decision to object. The Council stood by their decision to object to the materials being used.

TBC Decision Notices

21/00301/FUL Erection of a self-build dwelling. Mountross Cleeve Hill - Refused

22/00692/FUL Replacement of agricultural dwelling, landscaping and other associated works at Cuckoo Farm. Cuckoo Farm Southam Lane – Refused

22/00974/FUL First floor extension over garage. Dormer to front, raise existing gable and rear dormer Robin Hill Southam Lane - Refused

46. Finance and Governance

1. To approve the accounts and bank reconciliation as at 31st December 2022

The Bank account reconciliation Treasurers A/C was agreed at £2702.86

2. To approve payments for December/January including a transfer in November of £2000 to fund the Treasurers a/c

Payments were approved as follows:

Payments January		Net	Total	Vat
PATA (Jan/Feb/March)	transfer	25.8	25.8	0
HMRC (Dec)	transfer	76.4	76.4	0
Postage stamps	card	7.6	7.6	0
Administration	transfer	305.22	305.22	0
Office Expenses	transfer	38.9	38.9	0
		<hr/>	<hr/>	
		453.92	453.92	0

Payments December	Total	Net	VAT
Expenses	41.2	41.2	0
Southam Village Hall	60	60	0
EES newsletters	225	225	0
Administration	305.02	305.02	0
Transfer from Business	2000	2000	0
	<hr/>	<hr/>	
	2631.22	2631.22	0

3. Approve debit card application – **Council approved issue of a card for payments e.g. software licence, website, emails, petty cash items.**

4. Approval of the budget for 23-24 and agree the precept for 2023-24 – **The Council agreed the budget and resolved to request a precept of £12500**

5. Agree cost of planting Jubilee tree £50 and GCC fee £85 – **These costs were agreed**

6. Donation to Cotswold Wardens £50 on completion of kissing gate - **Agreed**

7. Appointment of an Independent Internal Auditor (£225 - DKE) (£180 GAPTC) (£250 Bridget Bowen) – **The Council agreed to appoint GAPTC**

8. Agree to implement the national pay award 22-23 2.2% increase and 1 extra days holiday backdated – **It was agreed to apply the award to the Clerk's pay backdated and allow an extra 1 day holiday**

47. Receive applications for co-option to the Council and discuss recruitment drive

There were no applications to date. Posters to be put up, ad in newsletter and hold the Annual Parish Meeting in April

48. Date of Next Meeting. 14th February 2023

49. Following an adjournment to exclude the public the Council will discuss a legal matter and administration of the parish website

The Council discussed first registration of the village hall land and agreed to proceed at a cost of £450.

The Clerk reported that she was undertaking training on the website and requested that councillors advise any changes they want made.